



**Academic Council
Undergraduate Studies Committee
Tuesday September 17, 2024
9:01 am – 9:17am
Via Google Meet**

All Meeting Materials (*copy and paste into browser):
[USC – September 17, 2024 Agenda and Materials](#)

MINUTES

Present: Mary Bluechardt (Chair), Wendy Barber, Ana Duff, Randy Fortier, Janet McCabe, Mehdi Hossein Nejad, Darryl Papke, Jemma Tam, Adam Wingate, Tega Ubor

Regrets: Karla Emeno, Scott Nokleby,

Staff and Guests: Kirstie Ayotte (secretary), Nicola Crow, Michelle Heslip, Andrea Kassaris, Kimberley McCartney, Holly McPherson

1. Call to Order and Land Acknowledgement

The Chair called the meeting to order at 9:01am and Janet McCabe provided the Land Acknowledgement.

2. Approval of Agenda

Upon a motion duly made by R. Fortier, and seconded by M. Hossein Nejad, the Undergraduate Studies Committee approved the agenda, as presented.

3. Minutes of the Committee Meeting of June 18, 2024

Upon a motion duly made by A. Duff and seconded by A. Wingate, the Undergraduate Studies Committee approved the June 18, 2024 Minutes, as presented.

4. Business Arising from the Minutes

None noted

5. Chair's Remarks

The Chair welcomed everyone to the first Undergraduate Studies Committee meeting of the year, hoping that everyone enjoyed their summer and felt recharged. She acknowledged the quick return to routine but stressed the importance of self-care, encouraging everyone to stay refreshed and bring their best selves to work while caring for their families. After introducing new Committee members, a roundtable of attendees followed. In closing, she reminded everyone of the upcoming Academic Council orientation following the September meeting, urging new members to attend.

6. For Information

6.1 Minor Curricular Changes

New Course: [HLSC 4812U](#)

Request to reinstate a closed course: [CSCI 3020U](#), [CSCI 3150U](#), [INFR 4380U](#)

6.2 Memorandum:

[Marine Biology BIOS courses](#)

[Computer Science](#) – calendar correction

10. Volunteer for October Land Acknowledgement

R. Fortier volunteered to provide the October meeting's Land Acknowledgement

11. Termination

Upon a motion duly made by A. Duff, the meeting adjourned at 9:17 a.m.

Kirstie Ayotte, Assistant University Secretary